

**COLLEGE OF DENTAL HYGIENISTS OF ONTARIO**  
**COUNCIL MEETING MINUTES – (#09-003)**  
**Friday, October 30, 2009**

AMENDED

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A Council Meeting of the College of Dental Hygienists of Ontario was held on Friday, October 30, 2009 at the Badminton and Racquet Club of Toronto, 25 St. Clair Avenue West, Toronto, ON M4V 3K6

**ATTENDANCE:**

A. Esse, K. Feres Patry, D. Greenwood, L. Jamieson, J. Johnson, Nancy Kitchen, S. Laldin, Cathie Mazal-Kuula, I. McNamara, C. Ono, T. Quizan, S. Rifai, S. Silverman, I. St. Onge, S. Katyal, A. Venton\*

**Absent with Cause:** Carole Barr Overholt, D. McLennon

**Administration:** F. Richardson, E. Waters, J. Cain, E. Powell, M. Pichelli, S. Shen

**Legal Counsel:** R. Steinecke

**Guests:** S. Bennett, MHP  
M. Carter, ODHA  
S. Newton, ODHA  
J. Melville, ODAA  
K. Ivan, RDH  
E. Jeffers, MTCU\*  
R. Jaroka, MTCU\*  
Emily Osborne, Georgian College student  
Valerie Wilson, Georgian College student  
Kristen Ziegler, Georgian College student  
Krystal Cook, Georgian College student  
Adrienne Corbett, Georgian College student  
S. Polischuck, MOHLTC  
L Pavao, RDH, Non-Council member  
L. Samek, ODA  
J. Keslassy\*  
B. Hardiman, RCDSO\*

**\*attended a portion of the meeting**

**3.0 CALL TO ORDER & OPENING REMARKS**

The meeting was called to order at 9:07 a.m.

**3.1 INTRODUCTION OF GUESTS**

CDHO President, Linda Jamieson called the meeting to order and welcomed everyone, and gave short introductory speech. All attendees then introduced themselves.

ACTION

### **3.2 APPROVAL OF AGENDA**

The agenda was approved as presented.

### **3.3 ADOPTION OF MINUTES**

The minutes of Friday, May 29, 2009 (#0-002), were approved as presented.

### **3.4 ADMINISTRATIVE REPORT**

Fran Richardson presented the Administrative Report and advised that the office renovations were now complete and that a successful Open House for staff in the building was held on September 24<sup>th</sup>. She reported that Ilga St. Onge had been acclaimed in District 8 and that Shirley Silverman had been acclaimed in District 4. She advised that a second notice had been sent out requesting nominations for another opening in District 4 as well District 7 in which no response was received from the first notice.

She reported that Receptionist, Vivian Ford had been nominated by colleagues in a contest offered by Breakfast Television, CityTV and had won "Best Receptionist Ever".

### **3.5 COMMITTEE REPORTS WITH RECOMMENDATIONS**

#### **EXECUTIVE COMMITTEE**

Linda Jamieson highlighted some items in the Executive Committee Report. She reported that two research projects had been approved by the Executive Committee, one at Fairview Mennonite Home in Cambridge, for their project "*The Effect of Dental Hygienist Services on Oral Health in LTC Residents*" and a partnership with the Centre for Education and Research on Aging and Health (CERAH), Lakehead University, "*Improving Quality of Life for People Dying in Long-Term Care Homes*", (a five-year research project, with the College's commitment in the form of "in kind" contributions amounting to less than \$3,000 per year.

She also reported that the Committee also agreed to provide the New Brunswick College of Dental Hygiene with a no interest loan to assist in the start up of the new College.

She advised that an In Camera session would be held to Review the Registrar's performance review process, and succession planning.

**Standard of Practice, Delegation: Limited to Clinical Competency Preparatory Courses in Schools Accredited by the CDAC, Second Reading**

In January 2009, Council Members considered a draft document titled *Standard of Practice Delegation: Clinical Competency Preparatory Courses* and approved circulation to registrants and stakeholders. At the May 2009 meeting of Council, the Executive Committee indicated that due to the number and intensity of the comments received, that the members of the Executive Committee required additional time to review the proposal prior to presentation to Council for approval.

The consultation process with registrants and stakeholders resulted in the following responses: 23 from individual dental hygienists, 40 names of dental hygienists on a petition, one note from a public member of Council, a letter from the CMLTO, a letter from ten members of the faculty of the dental hygiene program at George Brown College and a detailed submission from the ODHA. The overwhelming majority of the responses indicated disagreement with the proposed standard.

The Executive Committee considered the comments and directed a rewrite to accurately reflect the limited intent of such a standard and, in fact, to make it even narrower than it was previously. The intent is to provide a mechanism for applicants for registration, both national and international, to gain the required practise experience prior to the CDHO clinical evaluation.

**MOTION: Adam Esse/Nancy Kitchen**

**WHEREAS** the College requires a mechanism to permit the delegation of *“scaling teeth and root planing, including curetting surrounding tissue”* for the express purpose of providing clinical experience to applicants for registration prior to the CDHO clinical competency evaluation;

**THEREFORE BE IT RESOLVED THAT** the attached proposed *Standard of Practice Delegation: Limited to Clinical Competency Preparatory Courses in Schools Accredited by the CDAC* be approved by Council.

**MOTION TO AMEND: Kathleen Feres Patry/Samuel Laldin**

**WHEREAS** the College requires a mechanism to permit the delegation of *“scaling teeth and root planing, including curetting surrounding tissue”* for the express purpose of providing clinical experience to applicants for registration prior to the CDHO clinical competency evaluation;

**THEREFORE BE IT RESOLVED THAT** the attached proposed Standard of Practice, Delegation: Limited to Clinical Competency Preparatory Courses in Schools Accredited by the CDAC, be approved by Council and further

**THAT** the Standard of Practice be reviewed and evaluated in (2) two years and presented by Administration to the Council.

**CARRIED UNANIMOUSLY**

**MOTION TO TABLE: Diane Greenwood/Cathie Mazal-Kuula**

**WHEREAS** the Standard of Practice document needs to include a method of evaluation:

**THEREFORE BE IT RESOLVED THAT** the motion be tabled and the document be sent back to the Executive Committee.

**DEFEATED**

**MOTION: Adam Esse/Nancy Kitchen**

**WHEREAS** the College requires a mechanism to permit the delegation of "*scaling teeth and root planing, including curetting surrounding tissue*" for the express purpose of providing clinical experience to applicants for registration prior to the CDHO clinical competency evaluation;

**THEREFORE BE IT RESOLVED THAT** the attached proposed Standard of Practice, Delegation: Limited to Clinical Competency Preparatory Courses in Schools Accredited by the CDAC, be approved by Council and further

**THAT** the Standard of Practice be reviewed and evaluated in (2) two years and presented by Administration to the Council.

**CARRIED**

**MOVED TO THIRD READING:**

**MOTION: Linda Jamieson/Carole Ono**

**THAT** the above Standard of Practice, Delegation: Limited to Clinical Competency Preparatory Courses in Schools Accredited by the CDAC be moved to Third Reading and,

**THAT** the proposed Standard of Practice Delegation: Limited to Clinical Competency Preparatory Courses in Schools Accredited by

the CDAC, be approved by Council and further

**THAT** the Standard of Practice be reviewed and evaluated in (2) two years and presented by Administration to the Council.

**THEREFORE BE IT RESOLVED THAT** the proposed Standard of Practice, Delegation Limited to Clinical Competency Preparatory Courses in Schools Accredited by the CDAC be approved at Third Reading.

**CARRIED**

**Appointment of Non-Council Members to Committees**

As per CDHO Bylaw No. 4, 5.7 the Executive Committee acted as the nominating Committee to fill Non-Council positions for the term January 1, 2010 until December 31, 2012 and put forward the following for confirmation by Council.

**MOTION: Executive Committee/Tote Quizan**

**WHEREAS** the Executive Committee has functioned as the nominating committee as per the College of Dental Hygienists of Ontario Bylaw No. 4 5.6 "*Appointment of Non-Councilors to Committee*" and 5.7 "*Nominating Committee*" and reviewed the applications received for the Non-Council positions on Committees;

**THEREFORE BE IT RESOLVED THAT** the following members be appointed to the designated Committees for a three year term, commencing January 1, 2010 and concluding on December 31, 2012:

Registration/Discipline Committees

Deborah Winick, (Toronto)

Discipline/Quality Assurance Committees

Heather Murray (Unionville) [2<sup>nd</sup> term]

Quality Assurance Committee

Denise Burdon (Newmarket)

ICRC Committee (2)

Gail Marion (Thunder Bay) [June 4, 2009 – June 2012]

Audrey Kenny (Burlington)

ICRC /Patient Relations Committees

Lucy Pavao (Toronto) [has served a 2/3 term]

**CARRIED**

### **Council Meeting Dates 2010**

Council Meeting dates are usually determined one year in advance to facilitate planning.

A past survey of Council members indicated that there were no dissenting opinions in regards to remaining with three scheduled meetings a year.

#### **MOTION: Executive Committee**

**WHEREAS** Council Meeting dates are determined one year in advance, in order to secure appropriate meeting space and to allow Council and Administration to plan accordingly;

**THEREFORE BE IT RESOLVED THAT** the CDHO Council Meeting dates for the year 2010 be set as January 29, May 28 and October 22, 2010.

**CARRIED**

### **Adjustment of Expenses for Professional Members of Council, Third Reading**

In October 2008, Council increased the per diem rate effective January 1, 2009. The increase was reflected in the 2009 budget. Since that time, the Executive Committee has been asked to reconsider the issue of half-day per diems for half-day meetings. The issue is that most Council/Non-Council Members must commit to a full day to attend a half-day meeting. Therefore, they should receive a full day per diem even if the meeting does not last the full day. While half-day meetings seldom occur as it is often difficult to predict the time for a particular agenda item, there will be occasions when they are unavoidable. This also refers to Council Meetings but does not affect teleconferences.

#### **MOTION: Executive Committee**

**WHEREAS** the Executive Committee is charged annually with reviewing the *Guidelines for Remuneration of Professional Council and Non-Council Members and Per Diem and Expenses*; and

**WHEREAS** the per diem rate for professional members of Council is set at a daily per diem rate; and

**WHEREAS** the CDHO wishes to provide appropriate recognition to Council and Committee Members;

**THEREFORE BE IT RESOLVED THAT** a scheduled Council or Committee Meeting (other than a teleconference) will be considered one day and the per diem rate paid accordingly effective January 1, 2010.

**CARRIED**

**2010 Budget**

Mimi Pichelli reviewed the Budget and advised that the office renovation had cost \$383,000, which was under budget for the project. She explained that even though the 2010 budget has a deficit, overall the financial position of the College is very healthy. The Executive Committee had previously reviewed the proposed budget for 2010.

**MOTION: Executive Committee**

**THAT** the proposed 2010 budget be accepted as presented.

**CARRIED**

**PATIENT RELATIONS COMMITTEE**

Diane Greenwood, presented the Patient Relations Committee Report. One of the items clarified was about Medical Device Reporting. She advised that the Public Education Program which was discussed at a Presentation by iCommunicate the day before was being presented to Council for approval.

**Public Education Program – Third Reading**

In May 2009, Council directed the Patient Relations Committee to proceed with the communications campaign outlined by iCommunicate which was based on the evaluation and research conducted. Since that time, both the Patient Relations and Executive Committees have commenced work on the public education strategy and implementation of the first phase is scheduled for November 2009. While the implementation of the program is an operational issue once the funds have been budgeted, Council should approve the overall direction of the program.

**MOTION: Kathleen Feres Patry/Adam Esse**

**WHEREAS** the Strategic Planning Committee, Patient Relations Committee, and Executive Committee have agreed that a communications plan must be implemented to address the publics' awareness that CDHO regulates the practice of dental hygiene in Ontario; and

**WHEREAS** it is in keeping with one of the CDHO's key messages that self-regulation is meant to ensure that the public receives safe, effective health care services by a practitioner who is accountable for their actions;

**THEREFORE BE IT RESOLVED THAT** the College of Dental Hygienists of Ontario commence the communications strategy as outlined by iCommunicate.

CARRIED UNANIMOUSLY

**REGISTRATION COMMITTEE**

**Proposed Amendments to Regulation 218/94, Part VII – Registration,  
Third Reading**

In May 2006, the CDHO submitted a number of proposed amendments to the MOHLTC for consideration. These amendments were not passed, so in 2008 Council approved the proposed amendments for circulation to registrants and stakeholders for comment. Based on the comments received, further amendments were required. Council at its May 2009 meeting directed that they be circulated again and brought back to Council for approval. Based on the comments received, the Committee made some changes to the amendments. The revised document is subsequently being brought forward for approval by Council.

**MOTION: Registration Committee/Tote Quizan**

**WHEREAS** Council believes that the proposed amendments to *Ontario Regulation 218/94, Part VII* (Registration) ensure consistency and fairness to applicants and are in the best interest of the public; and

**WHEREAS** the proposed amendments have been circulated to the registrants of this College and stakeholders for comment in accordance with s. 95(1.4) of the *Regulated Health Professions Act, 1991*;

**THEREFORE BE IT RESOLVED THAT** the attached proposed amendments to *Ontario Regulation 218/94, Part VII* made under the *Dental Hygiene Act, 1991*, be forwarded to the Ministry of Health and Long Term Care for approval.

**CARRIED**

**Roll Call:**

**Professional Members: Shirley Silverman, Kathleen Feres Patry, Diane Greenwood, Nancy Kitchen, Ilga St. Onge, Cathie Mazal-Kuula, Inga McNamara, Carole Ono, Linda Jamieson**

**Public Members: Salam Rifai, Julia Johnson, Tote Quizan, Samuel Laldin, Anne Venton, Adam Esse**



### **3.6 COMMITTEE REPORTS FOR INFORMATION ONLY**

#### **DISCIPLINE**

Carole Ono presented the Discipline Committee's Report and advised that no further hearings were scheduled at this time. She advised that an attachment had been circulated to attendees with respect to the Discipline hearing of Ms. Clifford.

#### **INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE**

Cathie Mazal-Kuula presented the new Committee's first report and advised that the Committee had been expanded and divided into two panels, in order that each panel would be independent of the other, in order to be able to take part in a Discipline case which may come from the other panel. These two panels would always remain separate. She advised that they had been dealing with 14 formal complaints, 6 referrals from the Quality Assurance Committee, 1 mandatory report and 2 letters of concern. An investigator had been appointed in 18 of the cases.

#### **QUALITY ASSURANCE**

Nancy Kitchen presented the Quality Assurance Report and reported that the Committee had met five times since the last Council meeting.

#### **FITNESS TO PRACTICE**

No report as the Committee has not met.

### **3.7 PRESENTATION OF PLAQUES**

Vice-President, Inga McNamara presented Cathie Mazal-Kuula and Carole Ono with plaques in recognition of their maxed out tenure on Council.

### **3.8 GUEST SPEAKER**

Elizabeth Jeffers, Manager, Private Institutions Branch, Ministry of Training, Colleges & Universities (MTCU), Post Secondary Education Division, Post Secondary Accountability Branch and Rita Jaroka gave an overview of non-accredited dental hygiene schools, and then held a question and answer period.

#### **MOTION TO GO IN CAMERA**

### **3.9**

**MOTION: Linda Jamieson/Cathie Mazal-Kuula**

**WHEREAS** the College of the Council of Dental Hygienists of Ontario deems it necessary to consult with legal counsel:

**THEREFORE BE IT RESOLVED THAT** as per Section 7 (2)(e) of the *Regulated Health Professions Act, 1991* that the Council move into an in camera session.

**CARRIED**

**3.10 MEETING EVALUATION**

All members completed their meeting evaluation forms.

**3.11 DATE OF NEXT MEETING**

The next Council meeting was scheduled for Friday, January 29, 2010.

**3.12 ADJOURNMENT**

The meeting adjourned at 2:05 p.m.

Approved by:

  
\_\_\_\_\_  
Signature of Chair

  
\_\_\_\_\_  
Date