



COLLEGE OF DENTAL HYGIENISTS OF ONTARIO
CLINICAL COMPETENCY EVALUATION

INFORMATION TO CANDIDATES

Info for candidates April 10

Clinical Competency Evaluation

1. **Date and Time:**

Date - **Please check your confirmation letter (email) for your scheduled date.**

8:00 a.m. Clinic, Reception, Change Rooms open

9:30 a.m. Orientation for candidates

10:00 a.m. – 3:00 p.m. Clinical session (end time is approximate)

2. **Location:**

***George Brown College**

175 Kendal Avenue, Building "B"

Toronto, Ontario M5P 2T9

(*Unless otherwise specified.)

3. **Clinical Competency Evaluation Fees**

The Clinical Competency Evaluation fee of \$500.00 **must** be submitted to the CDHO with the application form. Your cheque or money order must be in Canadian funds payable to the CDHO. Please, no post-dated cheques. The CDHO does not accept credit card payments.

4. **Professional Liability Insurance**

All candidates must show proof of professional liability insurance for a minimum amount of \$1,000,000.00 for the Clinical Competency Evaluation. This insurance may be obtained from the Canadian Dental Hygienists Association, 1-800-267-5235, Ontario Dental Hygienists' Association, 1-800-315-ODHA or any other independent broker of your choice.

5. **Identification**

Candidates will be required to present photo identification issued by a federal or provincial authority, such as a passport, driver's license, etc., prior to and during the Clinical Competency Evaluation.

6. **Clinical Attire**

Candidates must wear appropriate clinical attire, including shoes with closed toe & heel.

7. **Instruments and Supplies**

Instruments will **not** be provided. **Candidates must bring properly packaged and sterilized instruments, sharpening stone, and test stick. Instruments must be sharp and safe.** Candidates are requested to bring **two separate examination kits** (mirror, explorer, periodontal probe) to prevent contamination of treatment instruments should the first client be rejected. Post-treatment sterilization will be available as time permits. Hand pieces and consumable supplies will be provided by the facility. Candidates must provide their own **Latex-free** masks and gloves.

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Bring blood pressure monitoring equipment, if available. Also, you must provide your own Daisy Chain, safety glasses and Vaseline. *If you require a left-handed unit, please note the request on the Application Form.*

8. Clients

Clients **will not** be provided for the Clinical Competency Evaluation. Candidates are required to supply their own client following the criteria outlined in section 9. **Spouses/romantic partners are not acceptable as clients.** Candidates are **strongly advised to secure and bring a back-up client** in case the first client is not accepted. Please note that additional back-up clients are welcome. However, they **may** be used as back-ups for other candidates. Please inform your back-up clients that they may be asked if they are willing to be seen by another candidate. Back-up clients are requested to wait in the reception area from 10:00 a.m. until all candidates have a satisfactory client. No new clients will be seen after 12:00 p.m. so all extra back-up clients will be able to leave by noon. Back-up clients will be notified when they may leave. **Client selection is part of the Clinical Competency Evaluation. Consequently, failure to secure a suitable candidate may result in a failure recorded for the session.**

a) Client Consent Form

All clients are required to complete the CDHO Consent Form. It is essential that the client clearly understands the nature and purpose of the Clinical Competency Evaluation and the dental hygiene procedures to be performed. Clients may contact the Clinical Competency Evaluation location's Clinic Reception for follow-up treatment. A fee may be charged.

b) Health Questionnaire and Dental Assessment Forms

Health questionnaire and two dental assessment forms (consisting of an Extra-Oral & Intra-Oral Assessment as well as a Dentogram and Periodontal Record) are to be completed before arriving for the Clinical Competency Evaluation. Candidates **must** use the forms posted on the CDHO's website (www.cdho.org). Candidates are requested to print clearly on all forms. The candidates will be asked to describe their findings at the clinical evaluation.

9. Client Selection

The Clinical Competency Evaluation involves the treatment of one adult client, who is not a spouse/romantic partner, is over 18 years of age, having a minimum of 20 teeth with some anterior and posterior teeth present in each arch.

The following criteria are in accordance with the DD2-DD3 category outlined in the client classification system agreed upon by the CDHO and the Ministry of Training, Colleges and Universities (MTCU):

- a) evidence of removable stain is not required;

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- b) some light to moderate supragingival calculus must be present,
- c) **subgingival interproximal calculus must be present on most posterior teeth,**
- d) periodontal status to include periodontitis with 4 mm sulcus depth in three or more areas

Clients must meet the qualifications of a definite DD2 (Class 2) or a light DD3 (Class 3) category in order to provide an appropriate experience in which the candidate can demonstrate debridement and evaluation skills. (A client that is too difficult or too easy may not allow the candidate to demonstrate their skills. Therefore, the evaluators may not accept a client that presents as a DD1 or a DD4.)

Degree of Difficulty Categories

	<u>DD1</u>	<u>DD2</u>	<u>DD3</u>	<u>DD4</u>
Stain	<ul style="list-style-type: none"> • None or minimal 	<ul style="list-style-type: none"> • Stain in 1-2 areas (2-3 teeth/area) 	<ul style="list-style-type: none"> • At least 2-3 areas. 	<ul style="list-style-type: none"> • More than 2-3 areas.
Supragingival Calculus	<ul style="list-style-type: none"> • Less than 30% of teeth 	<ul style="list-style-type: none"> • Present on 30-40% of teeth covering 1/3 of tooth surface. 	<ul style="list-style-type: none"> • Present on 30-50% of teeth, covering at least 1/3 of tooth surface. 	<ul style="list-style-type: none"> • Present on more than 50% of teeth and covering 1/3 of tooth surfaces.
Subgingival Calculus	<ul style="list-style-type: none"> • Less than 30% of teeth 	<ul style="list-style-type: none"> • Present on at least 30% of teeth. 	<ul style="list-style-type: none"> • Present on 50-75% of teeth. 	<ul style="list-style-type: none"> • Present on more than 75% of teeth.
Periodontal Status	<ul style="list-style-type: none"> • Within Normal Limits (1-3 mm) • No Bleeding 	<ul style="list-style-type: none"> • 4 mm pockets in 2-3 areas (including pseudo) • Bleeding on Probing (BOP) 	<ul style="list-style-type: none"> • 4-6 mm pockets in 3 or more areas (2 or more teeth per area) • BOP 	<ul style="list-style-type: none"> • Moderate to advanced periodontal disease, 6 mm⁺ pockets. • BOP

10. Client Acceptability

Any client who does not meet the above stated criteria will not be accepted. In the event that alternative clients are also judged to be unacceptable, **the candidate will be classified as having failed to appear for the Clinical Competency Evaluation. Client selection is an essential part of the Clinical Competency Evaluation.**

Please ensure that your client is not your spouse or romantic partner, does not require pre-medication, local anaesthesia or have any medical contraindications to the procedures of scaling teeth or root planing. Such clients will be deemed inappropriate and deemed inappropriate and unacceptable by the evaluators.

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11. Treatment Exercise

The area to be treated will be determined with consideration for the degree of difficulty presented by the client and the joint evaluation by the candidate and evaluators. Candidates may choose to use topical aesthetic if it benefits the client and there are no medical contraindications. This must be documented. Scaling will be by hand instrumentation only as the candidate must demonstrate that s/he is able to perform debridement when mechanical devices are unavailable. Instruments will **not** be provided. **Candidates must bring properly sterilized and packaged instruments, sharpening stones, and test sticks.**

Each candidate will perform a treatment exercise with the client and will be expected to demonstrate competency in dental hygiene procedures. For example:

- a) detecting and removing supra and subgingival calculus
- b) tissue care
- c) client selection and management

12. Clinical Competency Evaluation Schedule

- a) **The dental clinic will be available for “set up” and infection control procedures at 8:00 a.m.** This includes time to change into clinic attire. There will be an orientation session for all candidates beginning at 9:30 a.m. Clients will be asked to wait in a designated area. The clinical session will begin at 10:00 a.m.
- b) At the commencement of the Clinical Competency Evaluation, candidates are required to present the client's signed consent form, completed medical history, dental assessment forms and mounted radiographs (if available). Radiographs are not mandatory. The dental assessments are to be completed prior to presentation at the evaluation site. However, the candidate will be asked to describe his/her findings and assessment.
- c) The time allotted to complete the Clinical Treatment portion of the Clinical Competency Evaluation is two and one half (2½) hours. Before clinical treatment begins, the team of evaluators will check the client's medical history, suitability, and dental assessment forms. The Evaluators and the Candidate will collaborate on the assignment. Candidates will start treating their client at a time documented by the evaluators. By the allotted “Finish Time”, two and one half (2½) hours later, candidates must stop working, have self-evaluation completed, area and client refreshed and notify their evaluators that they are leaving the clinic level. Candidates are expected to self-evaluate and record the location of remaining calculus deposits and the condition of the client's tissues within the two and one half (2½) hours. Evaluators will then complete their individual evaluation of the clinical performance of the candidates. Candidates are to remain outside of the clinic area until they are notified to return to the clinic to dismiss their client and clean their work area. **The entire procedure will take several hours to complete.**

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- d) There are no scheduled nutrition breaks during the Clinical Competency Evaluation process. It is permissible for candidates to take a few minutes from the clinic for a quick break – something quick and convenient, such as a granola bar, is suggested.
- e) Once the client has been dismissed, please make sure that the unit is clean, the chair and counter top have been sprayed with disinfectant and wiped, all barriers have been removed, garbage has been emptied, and the walls are free of splatters. The lines need to be flushed and the line cleaner needs to be turned off before leaving. The dental assistants will be available for help.
- f) Please notify CDHO three weeks prior to the Clinical Competency Evaluation if you require a left-handed unit so that a more convenient unit may be reserved for you.

13. Evaluation Criteria

Successful A successful performance. The candidate has performed the task to an acceptable standard of an entry-level dental hygienist meeting the objective with ease and proficiency (within reason). There may have been a certain amount of difficulty related to lack of experience (skill, speed and dexterity), but not to lack of knowledge or judgment.

There may be a few detectable areas of subgingival calculus remaining, but the candidate is aware of these areas and has identified them. The removal of deposits has taken into account the client assessment, determinants, and the time objective. Tissue care has been considered.

Unsuccessful An unsuccessful performance. The candidate has not presented an acceptable client based on the assessment criteria outlined

The candidate has an acceptable client but has not performed the task to an acceptable standard expected of an entry-level dental hygienist. Deposits may have been removed but there are significant deposits still remaining and/or undetected. There is an unacceptable amount of tissue trauma.

Prior to making the final evaluation of the candidate, evaluators will consider written self-evaluation comments made by the candidate on the assignment sheet.

14. Results

The results will be forwarded by mail to all candidates within three weeks of the Clinical Competency Evaluation. The CDHO **will not** release results over the telephone. Results will not be discussed with a third party, other than another dental hygiene regulatory body, unless written consent to do so has been obtained by the candidate and submitted to the CDHO in advance.

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15. Supplemental Evaluations

The following is an excerpt from Ontario Regulation 218/94, made under the *Dental Hygiene Act, 1991*.

- (1) Subject to the other provisions of this section, a candidate who fails the examinations may apply for re-examination twice.
- (2) A candidate who fails the examinations may retake them not more than two years after the failure, but if the candidate presents to the Registration Committee proof of remediation and upgrading in accordance with policy guidelines issued by the Committee, he or she may retake the examinations more than two years after the failure.
- (3) A candidate who fails a third attempt of the examinations may submit to the Registration Committee proof of remediation and upgrading in accordance with policy guidelines issued by the Committee, and if the Committee is satisfied that the remediation and upgrading is proved, the candidate may retake the examinations one more time.
- (4) A candidate who fails a fourth attempt of the examinations is not eligible to retake the examinations again until the candidate has obtained another diploma from a dental hygiene program acceptable to the Registration Committee.
- (5) Each time a candidate has obtained a diploma from a dental hygiene program acceptable to the Registration Committee, the candidate is eligible to write the examinations four times as set out in this section.

N.B. *By agreement with dental hygiene regulators in other Canadian provinces, an unsuccessful attempt in one jurisdiction is counted as an unsuccessful attempt in all jurisdictions.*

16. Appeal Mechanism

Letters of appeal must be in writing and directed to the Registration Committee of the CDHO within 30 days. The fee to file an appeal of Evaluation results is \$100.00 payable to the CDHO.

NOTE: The CDHO reserves the right to change or add to these instructions and requirements before the Clinical Competency Evaluation.

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CHECKLIST OF ESSENTIAL ITEMS

IMPORTANT TIMES TO REMEMBER

- 8:00 a.m. Clinic and reception area open
- 9:30 a.m. Orientation for candidates
- 10:00 a.m. Clinical session commences

ITEMS REQUIRED

- * Photo Identification
- * Appropriate Clinical Attire, **Latex-free** gloves and mask
- * Sharpened, Sterilized and Packaged Instruments (2 separate kits)
- * Sterilized and Packaged Sharpening Stone and Test Stick
- * Client's Consent Form signed
- * Completed Client Medical History – NO contraindications
- * Completed Dental Assessments (Including Extra-Oral & Intra-Oral Assessment, Dentogram & periodontal Record)
- * Radiographs if available
- * Blood pressure kit, if available.
- * Daisy Chain, safety glasses and Vaseline