

CANDIDATE'S SPECIFIC INSTRUCTIONS FOR GEORGE BROWN COLLEGE CLINIC

1. Clinic will not be available before 8:00 a.m. The College doors may not be open prior to 8:00 a.m. There is more than ample time between 8:00 a.m. and 9:30 a.m. to set up the unit.
2. The parking lot entrance is the most convenient access to the client reception area and change rooms on the 1st floor (ground level). When entering the main door on Kendal Ave, the reception area is one floor down. An elevator is available; please follow the signs. Do not park in the staff parking lot next to the building.
3. Please direct your clients to the reception area on the 1st floor. Clients may leave the building to go to the cafeteria or Tim Horton's but should return to the reception/waiting room prior to 9:45 a.m. Clients are not permitted to enter the 4th floor until the Chief Evaluator requests that the clients be seated at approximately 10:00 a.m. Clients must be accompanied by their candidate.
4. Back-up clients are requested to wait in the reception area from 10:00 a.m. until **all candidates** have a satisfactory client. If a back-up client must temporarily leave the reception area, please ask them to notify the receptionist of their location. Back-up clients will be notified when they may leave. No new clients will be seen after 12:00 p.m. so all extra back-up clients will be able to leave by noon.
5. Change rooms for men and women are on the 1st floor. Please change into appropriate clinical attire before proceeding to the 4th floor clinic for chair assignment and setup.
6. Latex products are not permitted at George Brown College's Dental Hygiene Clinic (GBC). Candidates must supply their own **latex-free** gloves and masks as well as puncture-resistant gloves for scrubbing instruments. Also please bring your own Daisy Chain, safety glasses and Vaseline.
7. It is advisable to provide your own dental floss.
8. Prophy handpieces are available from the dispensary. They may be requested only after the candidate and evaluator have determined that it will be necessary.
9. For clients with blood pressure concerns, please try to bring a blood pressure monitor. The availability of these is limited at GBC.

10. There are no scheduled nutrition breaks during the Clinical Competency Evaluation process. It is permissible for candidates to take a few minutes from the clinic for a quick break on the benches in the hallway. Something quick and convenient such as a granola bar is suggested.
11. By the allotted “Finish Time” candidates must stop working, have self-evaluation completed, area and client refreshed and notify their evaluators that they are leaving the clinic level. Candidates are directed to room 316 (one floor down) where they are to remain until they are notified to return to the clinic.
12. Instruments may be sterilized post-treatment as time permits. This service is provided through the generosity of the dispensary staff. Neither GBC, dispensary staff nor the CDHO assumes responsibility for any instruments. Instruments must not be left unattended or unlabelled.
13. When using the ultrasonic cleaning machines, personal protective equipment must be worn. This includes eye wear, mask & latex-free puncture-resistant gloves. Kits must be wrapped with the blue wrap provided. First & last names must be clearly written on the package with an indelible/waterproof marker. Any other markings will disappear in the sterilizer.
14. Once the client has been dismissed, please make sure that the unit is clean, the chair and counter top have been sprayed with disinfectant and wiped, all barriers have been removed, garbage has been emptied, and the walls are free of splatters. The lines need to be flushed and the line cleaner needs to be turned off before leaving. The dental assistants will be available for help.
15. If you require a left-handed unit please complete the request on the Application Form so that a more convenient unit may be reserved for you. Please note that there are only 5 such designated units. Others can be adapted.